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Webliography: Leadership development and presentation tips

Facilitation is a critical skill in leading groups and presenting ideas to others. To build this expertise, consider exploring the following websites, which offer resources to build skills in group facilitation, interactive exercises and presentations.

- The **International Association of Facilitators (IAF)**—Dedicated to providing managers, team leaders and facilitators with online and face-to-face tools for creating, leading and following up group meetings. It includes hundreds of methods that can be used in facilitating group processes. Some methods are suitable for use by group members; others require the help of a group facilitator. Both members and facilitators can make use of the database and its associated newsletter to download resources, learn about methods or to prepare for a specific group meeting. You can join this association for free instantly and log on as a member to gain

Motivational Interviewing in Respiratory Health Care

access to the many resources and links. Just follow the prompts on the home page to register. www.iaf-methods.org/

- **Strengthening Personal Presentations**—A PowerPoint presentation from the Health Communication Unit (HCU) at the University of Toronto on developing presentation skills. One of many free resources that can be downloaded from the HCU. www.thcu.ca/resource_db/pubs/570623888.pdf
- **Leadership Resources for Student Leaders and Advisors**—Directed towards university students and their advisors, but useful for group situations and developing organizational leadership in general. Offers easy-to-read two-page PDF files covering more than 40 topics, from the basics of starting an organization to managing group dynamics to leading meetings efficiently. www.letu.edu/opencms/opencms/_Student-Life/student-activities/student-organizations/LeadingBits/
- **Leadership Development Resources**—Free articles and information on transformational leadership development, and on developing skills in the following four areas:
 - knowing how to turn knowledge into skills
 - exercising influence, not authority
 - transforming the self; accessing mental resources
 - fine-tuning the transformational mind-set and developing a leadership philosophy.www.legacee.com/index.html
www.legacee.com/Services/Leadership/LearningSkills.html
- **Effective Group Facilitation**—39-page PDF file on facilitation skills. <http://tjd.uua.org/resources/EffectiveGroupFacilitation.PDF>
- **Thiagi Group**—Website with many free resources for group participation and training games, icebreakers, interactive experiences, newsletters and more. www.thiagi.com/index.html